

HOW TO HOST A MINISTRY MINUTE SPEAKER

RESOURCE 2.44



1. Connect with speaker, mid-week to verify they are ready for Sunday. Remind the individual of the timing of each service.
2. Call each speaker on Saturday to again confirm all is a go for Sunday.
3. Arrange to meet with the speaker at approximately 15 minutes prior to service to walk through the logistics. Bring a bottle of water and possibly some type of snack for the speaker.
4. Sit with him/her during the service. Have something on a pew/chair to reserve your spots no later than 15 minutes prior to each service.
5. Ensure he/she goes up to the front based on the pre-determined timing of the service.
6. Send him/her a thank you note the following week.